

# Event registration form and tax invoice\*

**Achieving gender equality – pathways, progress and gateways**

**Tuesday 8 February, 2011 11.30am to 2:00pm, Brisbane Hilton**

<b>To register</b>	<b>Registrations close 5pm, Tuesday 1 February, 2011 (unless sold out prior).</b> <b>Fax</b> 07 3041 6575 <b>Email</b> daniella.reitano@ceda.com.au <b>Post</b> GPO Box 2900, Brisbane QLD 4001 • Confirmation of registration will be given <u>one week before the event</u> . Please contact us after that time if your registration has not been confirmed.	
<b>Enquiries</b>	Please phone Daniella Reitano on 07 3229 9955	
<b>Registration options</b>	<b>CEDA members and guests</b>  <input type="checkbox"/> \$140.00 + \$14.00 GST = \$154.00 per person <input type="checkbox"/> \$1310.00 + \$131.00 GST = \$1441.00 table x 10	<b>Non Members</b>  <input type="checkbox"/> \$170+ \$17.00GST = \$187.00 per person <input type="checkbox"/> \$1610.00 + \$161.00 GST = \$1771.00 table x 10
<b>Payment options</b>	<b>Full payment is required before the event.</b> <input type="checkbox"/> <b>Cheque</b> I enclose a cheque made payable to CEDA for \$ _____ <input type="checkbox"/> <b>EFT</b> Please email accounts.receivable@ceda.com.au with remittance advice quoting reference Q110208 <b>Account name:</b> Committee for Economic Development of Australia <b>Bank:</b> NAB, 330 Collins Street, Melbourne 3000 <b>BSB:</b> 083 004 <b>Account No:</b> 515113346  <input type="checkbox"/> <b>Credit card</b> <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Diners Club Credit card number _____ Expiry date _____ Amount \$ _____ Name on Card _____  <b>CEDA ABN 49 008 600 922</b> *This form becomes a tax invoice/receipt when you make payment. A separate tax invoice will not be issued.	
<b>Confirmation</b>	<ul style="list-style-type: none"><li>▪ Please provide an email address below in order for us to forward written confirmation of your registration, <b>which will be sent approximately one week before the event.</b></li><li>▪ Please contact us if you do not receive confirmation.</li><li>▪ If registrations are closed you will be contacted immediately.</li></ul>	
<b>Registration details</b>	Mr / Ms / Mrs _____ <b>First name</b> _____ <b>Last name</b> _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ Mr / Ms / Mrs _____ <b>First name</b> _____ <b>Last name</b> _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ <p style="text-align: right;">Please photocopy this form if you are registering more than two delegates.</p>	
<b>Corporate tables</b>	<ul style="list-style-type: none"><li>▪ Please supply contact details of the organiser of the corporate table on your registration form. A confirmation email will be sent, and your complete list of guest details will be required at least one week before the event.</li></ul>	
<b>Cancellation policy</b>	<ul style="list-style-type: none"><li>▪ Cancellations received by 5.00pm, 1 February 2011 will be refunded in full.</li><li>▪ Full payment is required for any cancellation received after this date or for non-attendance on the day.</li><li>▪ Substitutions may be made at any time.</li><li>▪ All cancellations and changes must be forwarded in writing (by email or fax).</li></ul>	
<b>Privacy</b>	<ul style="list-style-type: none"><li>• CEDA collects this information to conduct our business, and it will not be passed to other organisations.</li><li>• Photography and audio recording may take place at CEDA events and may be reproduced in CEDA publications or on our website.</li></ul>	

**PLEASE COMPLETE AND RETURN THIS FORM BY 5pm Tuesday 1 February 2011**

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